

List of Documents Required for MOP-UP Round-2 & Merit Criteria of the Centralized online admission procedure For Fellowship / Certificate Course for A.Y. 2017-18.

Sr. No	Required Documents
1.	a) Nationality Certificate issued by District Magistrate, Additional District Magistrate, Chief Metropolitan Magistrate or
	b) Photo copy of Valid Passport duly attested by Head of. Department or
	c) Birth Certificate having endorsed with nationality as Indian on it .
2.	Passing /Degree Certificate and Marklist (s) of all qualifying examination
	a) Higher Secondary Certificate (HSC) Examination Marklist,
	b) Under Graduate (UG) Final Year Part-I & Part-II Marklist,
	c) PG Diploma / Degree (as per the prescribed eligibility of the concerned course)
3.	Internship Completion Certificate (If applicable).
4.	Valid Registration certificate from the Respective Council or attach renewal receipt.
5	College leaving Certificate (LC/TC). (as applicable).
6	Attempt Certificate(s) of all qualifying examinations in Post Graduate / DNB / Diploma / Degree (as the case may be) course from Head of the Institute (If applicable)
7	Gazette for change in name (If applicable)
8	Migration Certificate issued by the respective University (If applicable)
9	Self-Educational Gap Certificate (after qualifying Degree) Affidavit by student certified by Executive Magistrate/ Notary. (If applicable)
10	Experience Certificate of Professional work (teaching / non teaching) Experience of being worked on the post of Resident (Senior for PG degree/ Diploma Holder and Junior for Graduate degree holder) / tutor/ lecturer/ medical officer (if applicable).
11	Bond Completion Certificate as prescribed by State Govt. / DMER / MEDD (as applicable)
12	<u>Medical Fitness Certificate (as per format made available by the University)</u>
13	<u>Self declaration form for self attestation (as per format made available by the University)</u>

(P.T.O.)

Kindly note : The Merit Criteria as under:

The Centralized admissions process shall be carried out by the University on the basis of merit criteria as prescribed below.

Sr. No.	Course Eligibility Criteria	Maximum Marks Criteria
01	Post-graduate Degree Qualification	04 Marks – for Post-graduate Degree 04 Marks – for Under-graduate Degree 02 Marks – for Professional work Experience
02	Post-graduate Diploma Qualification	04 Marks – for Post-graduate Diploma 04 Marks – for Under-graduate Degree 02 Marks – for Experience
03	Under-graduate Degree Qualification	08 Marks – for Under-graduate Degree 02 Marks – for Experience

1. Professional work (teaching / non teaching] Experience of being worked on the post of Resident (Senior for PG degree/ Diploma Holder and Junior for Graduate degree holder) / tutor/ lecturer/ medical officer only shall be awarded marks in the ratio of 01 year: 01 mark, max. up to 02 Marks.

2. Applicant passed final year PG examination in First attempt shall be awarded with 04 marks. For any extra attempt taken by the applicant to pass the said examination 01 marks shall be deducted for each such attempt.

3. Marks obtained by the applicant in the final year UG examination shall be converted into marks as per below ratio ;

Percentage	Marks
70% & above	04 Marks
66% below 70 %	3.5 Marks
61% to 65 %	3 Marks
56% to 60 %	2.5 Marks
50% to 55 %	02 Marks

(University policy of rounding up to next integer will be adopted, where ever necessary)

4. To calculate the marks for merit criteria Applicant's required qualification as prescribed by the University shall only be considered.

5. Wherever, there is a tie in the Marks obtained by the applicant, the total marks obtained by the applicants in the 12th standard examination shall be considered and accordingly, the candidate with higher marks shall be given preference in the merit list. Further, if still the tie persists, then the candidate with higher age shall be given preference in the merit list. If the tie persists again then, the candidate who has submitted the application earlier shall be given preference in the merit list.